

25 March 1958

MEMORANDUM FOR: Chief, SPINT, CCI

THRU : Assistant Director, Current Intelligence

SUBJECT : Terms of Reference for Communications Study

1. In accordance with my conversation of 17 March with of your office, the following would appear to be appropriate terms of reference for your study of a high volume rapid communications system.

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2. Our objectives should be to establish a high volume rapid communications system capable of getting almost all intelligence information from the reporter to the using analyst within 24 hours.

3. The study should result in the preparation of a staff study for the signature of the DDI, DDP and Director of Communications, which will request the necessary approval from the DCI for the establishment of a system that will attain the objective described above.

4. The staff study should be based on detailed investigation covering four major elements:

a. A description of the existing system for the forwarding of intelligence information from the field showing places from which such information originates, the volume submitted from each place, the means by which it is brought to Washington and distributed to its users, the time consumed in this process, and the quantities of this information going to the particular main users of intelligence information.

b. A description of the manpower now used in operating the present system and the costs of the present system.

c. A proposed system for handling the information now handled by paragraph a. above using the AS-4 and relayed equipment and resulting in the simultaneous production of uniform stencils in the offices of the main users of this information.

d. An estimate of the specific equipment and personnel

needed to operate the new system together with an estimate of capital expenditures, personnel costs, and maintenance and operating costs.

5. It would be highly desirable if the staff study described in paragraph 4 above could be submitted to the DCI for approval before the end of the current Fiscal Year. It is recognized, however, that it may not be possible to meet this target date because of the complex nature of the preliminary studies required.


Assistant to DD/I (Planning)

C/DDI  imc

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